**Request for Proposals: Technical Response Form**

**Project Name:** G-PSF Management Information System (G-PSF MIS) Feasibility Study

*All potential consulting firms are required to respond to the RFP using the response form below.*

1. **Applicant’s details**

Please provide the following details:

|  |  |
| --- | --- |
| Full legal and trade names of company/organisation/ institution |  |
| Business office address (google map link if available) |  |
| Certificate of Incorporation registration number with MOC and Certificate of Tax Registration number with General Department of Taxation if registered in Cambodia. If registered outside Cambodia equivalent business registration documents |  |
| VAT (TIN) Number or Tax File number |  |
| Postal and email address; and website (if applicable) |  |
| Contact details of the Respondent’s contract person |  |
| Full name |  |
| Position title |  |
| Email address |  |
| Phone number |  |

1. **Technical Response**

**B1 Organisational capacity**

B1.1 Provide comments about the ability, resources and capacity of your organisation(s) to carry out the project.

B1.2. Provide examples of other similar projects/ assignments that you or your company has undertaken.

**B2. Team capacity**

B2.1 Provide names, position, gender qualifications and experience of relevant team members who will undertake this project using the table format below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| N | NAME | POSITION/ROLE | GENDER | QUALIFICATIONS | EXPERIENCE |
| *1* |  |  |  |  |  |
| *2* |  |  |  |  |  |
| *3* |  |  |  |  |  |

*You may illustrate the team members as per each tasks that corresponds to Section 3 of the RFP.*

B2.2. Attach CV/resumes with referees of key personnel who will carry out the work.

**B.3 Methodology**

Explain your proposed workflow, methodology, and expected timeline to complete key tasks and activities and produce deliverables. Please provide one to two paragraphs to demonstrate your understanding of the scope of work and methodology as described in the terms of reference.

*You may illustrate the team members as per each workstream that corresponds to Section 3 of the RFP.*