

Terms of Reference

Position: Investment Promotion Officer
Reports to: Trade, Investment and Agri-food Innovation Lead
Location: Phnom Penh, Cambodia
Period of Assignment: June 2024 to June 2025
Duration: 12 months with possibility to extension
Employment type: full-time consultant (average 21 working days per month)
Contractual arrangement: “eligible for Cambodian residents/citizens only”

Program Background

The CAPRED Facility is Australia’s flagship bilateral economic development program in Cambodia, focusing on economic recovery and resilience over the next four years, with a possible three-year extension.

The Facility supports Cambodia in implementing a range of necessary economic interventions and reforms to maintain the country’s economic transition. These interventions and reforms are primarily aimed at encouraging more productive and inclusive public and private investment, which promotes a resilient, inclusive and sustainable economy (RISE).

CAPRED interventions fall under three technical components including: Agriculture and Agro-processing; Trade, Investment and Enterprise Development and Infrastructure Development; and one Cross-Cutting component comprising: Gender Equality, Disability and Social Inclusion (GEDSI), Climate Resilient initiatives, and policy support. GEDSI is at the heart of all that CAPRED does.

Position Summary

The Investment Promotion Consultant will work with CAPRED team, international consultants, Council for the Development of Cambodia (CDC), other institutions of the Royal Government of Cambodia (RGC), private sector partners, business association, economic development partners, and other relevant stakeholders to:

- 1) complete three workshops to promote the new Law on Investment to the Provincial-Municipal Investment Subcommittee (PMIS) in three provinces,
- 2) develop three-year investment promotion roadmap,
- 3) support other investment promotion and facilitation activities to attract

investors and investment into Cambodia.

Roles and Responsibilities

1- Leadership

- o Proactively work with the team and professionally coordinate with international consultant(s), the CDC, CAPRED, and other RGC’s institutions, investors, private sectors, economic development partners, and other relevant stakeholders to complete the investment promotion roadmap on schedule and to the required standard.

2- Technical

Working closely with members of the CAPRED trade, investment, and agri-food innovation team, to develop programs to support the RGC in areas including (but not limited to):

N	Key tasks and responsibilities	Estimate levels of
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		working effort
1	<p>Work closely with the CAPRED team to facilitate with the CDC, international consultants, and all relevant stakeholders in planning and developing an investment promotion roadmap.</p> <p>This includes arranging consultation meetings, workshops, and any necessary administrative and logistical arrangements if needed.</p>	<p>June 2024- June 2024 Estimated effort: 120 days.</p>
2	<p>Work closely with the CAPRED team and CDC team to facilitate workshops to raise awareness of the new Law on Investment to the Provincial-Municipal Investment Subcommittee (PMIS) in three provinces.</p>	<p>June-July 2024 Estimated effort: 15 days</p>
3	<p>Work closely with CAPRED and CDC team to support investment facilitation (AIP track 2) through identifying and facilitating large investors and investment to Cambodia.</p> <p>Assignment 1: To identify multinational enterprises, who are leading and investing in agri-food supply chains globally and in the region, especially in cashews, rice by-products, peppers, mangoes, and cassava. Then, support the development of action plan supporting to attract their investment to Cambodia.</p> <p>Assignment 2: Provide support for the development and implementation of investment facilitation with large investors for industrial development and other emerging sectors.</p> <p>These tasks include conducting desk reviews, organizing meetings, and arranging administrative and logistical support with key stakeholders from private investors/multinational enterprises and government partners including CDC team.</p>	<p>June 2024 - June 2025 Estimated effort: 75 days.</p> <p>Assignment 1: 30 days (June-September 2024)</p> <p>Assignment 2: 45 days (June 2024-June 2025)</p>
4	<p>Perform other tasks, especially related to investment portfolio assigned by the Domain lead</p>	<p>June 2024 - June 2025 42 days</p>
	Total estimate levels of working efforts	252 days

3- Stakeholder relationship

- Works closely with national counterparts to build cooperative relationships and establish CAPRED as an effective partner.



Selection Criteria

- A master's degree in international Trade and Investment, Entrepreneurship and Innovation, International Business, Agricultural Economics, Public Policy, Business Administration, Private International Law or a related field.
- At least three to five years of professional experience in areas related to private investment, investment promotion, preferably in the agri-food sector and other associated sectors in logistics and/or renewable or green energy.
- Demonstrated fundamentally understanding of Cambodia's Law on Investment, investment policy, investment regime, public-private partnership, and other policies related to economic development.
- Demonstrated high-level stakeholder management skills, including experience working with private sectors, economic development partners, and RGC institutions (preferably the CDC, MOC, MEF, SNEC, MISTI, MAFF etc).
- Demonstrated knowledge and experiences in the implementation of Gender, Equality, Disability, and Social Inclusion (GEDSI) principles into programming.
- Excellent verbal and written Khmer and English language communication skills is essential.
- Highly organized with all stakeholders' files.
- Demonstrated ability to work constructively as part of a cohesive team and the ability to work with minimal supervision.
- Willingness to travel and work outside of Phnom Penh, with potential overnight stays.
- Strong report/minutes writing and presentation skills.

This is equivalent to a full-time position with a day rate payable monthly in arrears being commensurate with qualifications and experience.

Closing Date: 29th May 2024, at 5:00 P.M.

How to apply

Please send your cover letter and CV with name and contact details (phone and email) of three professional referees with your expected daily rate to recruitment@capred.org mentioning the position you apply for in the subject line "Investment Promotion Officer".

Cowater International is an equal opportunity employer, basing employment on merit and qualifications as they relate to the professional experience and position expectations. Cowater does not discriminate against any employee or applicants on the basis of race, religion, sex, gender identity, disability, age, or any other basis protected by law. CAPRED aims to have a diverse workforce at all levels, and a workplace that is supportive of gender equality, disability and social inclusion. Women, people with disabilities and other minorities are highly encouraged to apply.

Only applicants shortlisted will be contacted for interview.

