**Request for Proposals: Technical Response Form**

**Project Name:** RFP24-034- Conduct feasibility study on cashew processing for Cambodia

*All potential consulting firms are required to respond to the RFP using the response form below.*

1. **Applicant’s details**

Please provide the following details:

|  |  |
| --- | --- |
| Full legal and trade names of company/organisation/ institution |  |
| Business office address (google map link if available) |  |
| Certificate of Incorporation registration number with MOC and Certificate of Tax Registration number with General Department of Taxation if registered in Cambodia. If registered outside Cambodia equivalent business registration documents |  |
| VAT (TIN) Number or Tax File number |  |
| Postal and email address; and website (if applicable) |  |
| Contact details of the Respondent’s contract person |  |
| Full name |  |
| Position title |  |
| Email address |  |
| Phone number |  |

1. **Technical Response**

**B1 Organisational capacity**

B1.1 Provide comments about the ability, resources, networks, and capacity of your organisation(s) to carry out the project.

B1.2. Provide examples of other similar projects/ assignments that you or your company has undertaken.

**B2. Team capacity**

B2.1 Provide names, positions, gender, and summaries of qualifications and experience for the team members who will undertake this project using the table format below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | NAME | POSITION/ROLE | GENDER | QUALIFICATIONS | EXPERIENCE |
| *1* |  |  |  |  |  |
| *2* |  |  |  |  |  |
| *3* |  |  |  |  |  |

*You may illustrate the team members as per each workstream*

B2.2. Attach brief CV/resumes (max 2 pages each) with referees for key personnel who will carry out the work.

**B.3** **Methodology**

Please provide one to two paragraphs to demonstrate your understanding of the scope of work and methodology as described in the terms of reference.